
Meeting	Health and Well-Being Board
Date	12 th June 2014
Subject	12 month Forward Work Programme
Report of	Strategic Director for Communities
Summary of item and decision being sought	To present the current 12 month forward work programme for the Health and Well-Being Board to comment on.

Officer Contributors	Claire Mundle, Commissioning and Policy Advisor- Public Health / Health and Well-Being
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Reason for Report	To enable the Health and Well-Being Board to schedule a programme of agenda items that will fulfil its remit
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Partnership flexibility being exercised	The items contained in the work programme will individually take forward partnership flexibilities, including the powers Health and Well-Being Boards have assumed under the Health and Social Care Act 2012.
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Wards Affected	All
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Status (public or exempt)	Public
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Appendices	Health and Well-Being Board 12 month Forward Work Plan (updated 30 th May 2014)
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Health and Well-Being Board Committee Template

1. RECOMMENDATIONS

- 1.1 That the Health and Well-Being Board notes the new format of the forward work programme that has been designed in line with the work programmes for the Council's new Committees (see Appendix 1).**
- 1.2 That the Health and Well-Being Board approves the new reports template that has been designed to align to the template for the Council's new Committees, and proposes any changes to the template that will support the Board to deliver its objectives (see Appendix 2).**
- 1.3 That the Health and Well-Being Board proposes any necessary additions and amendments to the 12 month forward work programme (attached at Appendix 1).**
- 1.4 That Health and Well-Being Board Members proposes updates to the forward work programme before the first day in each calendar month, so that the work programme can be published on the Council's website with the the most up to date information available.**
- 1.5 That the Health and Well-Being Board endeavours to align its work programme with the work programmes of the new Council Committees (namely the Adults and Safeguarding Committee, and the Childrens, Education, Libraries and Safeguarding Committee), the Children's Trust Board, Safer Communities Board, Health Overview and Scrutiny Committee, and Barnet CCG's Board.**

2. RELEVANT PREVIOUS DISCUSSIONS AND WHERE HELD

- 2.1 Health & Well-Being Board- forward work programme– 21st November 2013. The Board discussed the importance of limiting agenda items so that each item requiring in-depth discussion or strategic decision-making received sufficient attention. It was suggested that items which the Board is only required to note be considered in a different way in future.**
- 2.2 Full Council, 21st January 2014- it was agreed that Barnet Council would cease to operate the Executive form of Governance with effect from its Annual Meeting on 2 June 2014.**
- 2.3 Full Council, 2nd June 2014- Councillors refreshed the composition and membership of the Health and Well-Being Board.**

3. LINK AND IMPLICATIONS FOR STRATEGIC PARTNERSHIP-WIDE GOALS (SUSTAINABLE COMMUNITY STRATEGY; HEALTH AND WELL-BEING STRATEGY; COMMISSIONING STRATEGIES)

- 3.1 The forward work programme has been designed to cover both the statutory responsibilities of the Health and Well-Being Board and the key projects that have been identified as priorities by the Board at its various meetings and development sessions.**

- 3.2 The work programme should reflect the key objectives of the Health and Well-Being Strategy. The Board is asked to consider the work programme in light of the priorities within the Strategy that were agreed at the November 2013 Board meeting, and ensure that attention will be given to these priorities at Board meetings over the coming year.
- 3.3 There are a number of work programmes being delivered in 2014 that will be of interest to the Health and Well-Being Board. These work programmes include, but are not limited to, the health visiting and school nursing review, delivery of the Children and Families Act and the Care Act, and the acquisition of Barnet and Chase Farm NHS Trust by the Royal Free NHS Foundation Trust. The Board must have confidence that its forward work programme is compatible with the forward work programmes of the new Adults and Safeguarding and Childrens, Education, Libraries and Safeguarding Committees, the Children's Trust Board, Safer Communities Board, Health Overview and Scrutiny Committee, and Barnet CCG's Board, to ensure that these work programmes are discussed within the correct forums, with information shared across other Board's as appropriate.

4 NEEDS ASSESSMENT AND EQUALITIES IMPLICATIONS

- 4.1 None specifically arising from this report - but all items of business listed in the forward programme and presented at the Health and Well-Being Board will be expected to bear in mind the health inequalities across different parts of the Borough and will aim to reduce these inequalities. Individual and integrated service work plans sitting within the remit of the Health and Well-Being Board's work will need to demonstrate how the needs analysis contained in the Joint Strategic Needs Assessment (JSNA) has influenced the delivery options chosen, including differential outcomes between different communities.

5. RISK MANAGEMENT

- 5.1 A forward work programme reduces the risks that the Health and Well-Being Board acts as a talking shop for the rubber stamping of decisions made elsewhere, or does not focus on priorities. It ensures that all decisions formally within the Board's statutory duties, Terms of Reference and other key issues relating to local health and care services are considered.

6. LEGAL POWERS AND IMPLICATIONS

- 6.1 Health and Well-Being Boards have a number of statutory duties designated through the Health and Social Care Act (2012) that will inform what items should be taken to the Health and Well-Being Board meetings.
- 6.2 The Public sector equality duty at s149 of the Equality Act 2010 will apply to CCGs and local authorities who as public authorities must in the exercise of their functions have due regard to the need to eliminate discrimination, harassment, victimisation, and any other conduct that is prohibited by or under

the 2010 Act and advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it and foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

7. USE OF RESOURCES IMPLICATIONS- FINANCE, STAFFING, IT ETC

7.1 Currently, all items on the forward work programme of the Health and Well-Being Board will be managed within existing budgets.

8. COMMUNICATION AND ENGAGEMENT WITH USERS AND STAKEHOLDERS

8.1 The forward work programme will be set by the Members of the Health and Well-Being Board but the Health Overview and Scrutiny Committee also has the opportunity to refer matters to the Board.

8.2 The twice yearly Partnership Board Summits will provide opportunity for the Health and Well-Being Board to engage with each of the Partnership Boards on the content of the forward work programme.

9. ENGAGEMENT AND INVOLVEMENT WITH PROVIDERS

9.1 None at this stage.

10. DETAILS

10.1 The forward work programme attached to this report at Appendix 1 supersedes the previous work programme presented on the 20th March 2014 to the Board, and suggests a refreshed schedule of reports and items for the following 12 months, reflecting the Board's statutory requirements, new responsibilities as the Commissioning Committee for public health, agreed priorities, and objectives set out in the Health and Well-Being Strategy.

10.2 The Board is asked to note that the forward plan is now presented in a new format, to align with the forward work programmes of the Council's new themed Committees (see below). The Board is also asked to review the new reports template attached at Appendix 2, and agree to use this template moving forward (subject to changes requested by Board Members at the Board meeting on the 12th June).

10.3 At the beginning of June 2014, the Council moved to a Committee Structure of governance. In the Committee system, decisions will be taken by all-party, decision-making Committees, themed around the key areas of Council business. Area Sub-Committees will also have a wider remit and bigger budgets under their control. There will no longer be decisions taken by individual Members. Officer Delegations remain broadly unchanged. The organisation of this new system is set out in the diagram below:

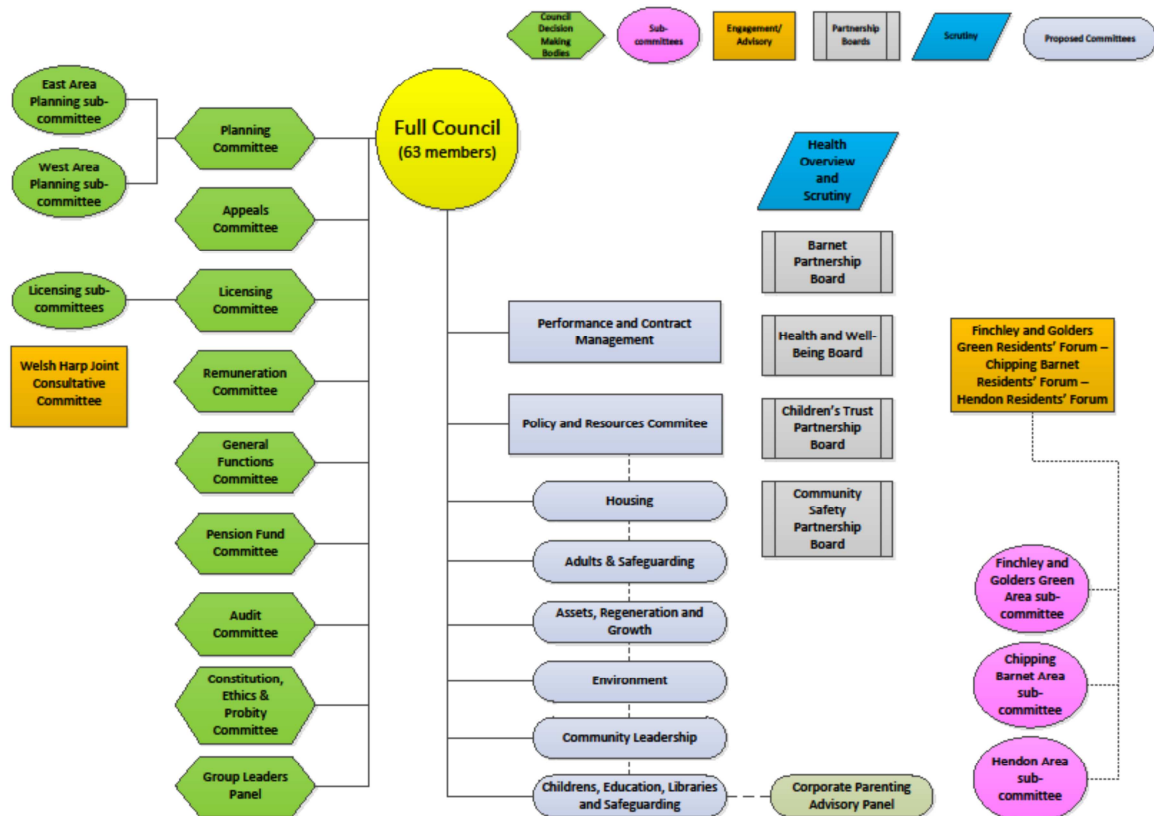


Diagram: Barnet's Committee System (2014)

10.4 The new themed Council Committees are: Policy and Resources; Housing; Adults and Safeguarding; Assets; Regeneration and Growth; Environment; Community Leadership; and Childrens, Education, Libraries and Safeguarding. The Health and Well-Being Board has been designated responsibility to approving the commissioning plans for public health (see also agenda item 4). The principles of these committees are as follows:

- Only one Committee can make a decision; the decision cannot be taken by more than one Committee
- If it is not clear whose responsibility an issue comes under, it will be taken by Policy and Resources Committee
- Broadly, Policy and Resources will be supported by the Council's Strategic Commissioning Board; Performance and Contract Management by Delivery Board; and the Themed Committees by the Commissioning Board
- The number and themes of each Committee has been Member led.

10.4 Work Programmes for new Thematic Committees drawn from the single, centrally held, Corporate Forward Plan. Arrangements for reporting into other committees, including the Health and Well-being Board, are unchanged. However, the Health and Well-Being Board forward work programme will now be published on the Council's website on the first day of each calendar month, alongside the work programmes of the themed Committees, commencing in July 2014.

- 10.5 Health and Well-Being Board Members are asked to continue to review the forward work programme contained in this report on a regular basis and identify gaps and opportunities for both their own organisations and others, whose work is relevant to the strategic priorities of the Health & Well-Being Board. The Board should review the work programme in light of its new responsibilities as the Commissioning Committee for Public Health.
- 10.8 Board Members are also asked to make sure that the Health and Well-Being Board forward work programme is compatible with the forward work programmes of the Council's themed Committees- namely the Adults and Safeguarding, and Childrens, Education, Libraries and Safeguarding Committees, the Children's Trust Board, Safer Communities Board, Health Overview and Scrutiny Committee, and Barnet CCG's Board, to ensure that items on the work programmes are discussed within the correct forums, with information shared across other Board's as appropriate.
- 10.9 The Health and Well-Being Board has a varied and demanding programme of work to cover over the next 12 months. At the Health and Well-Being Board meeting on the 21st November 2013, the Board discussed the high number of agenda items and papers regularly presented at Board meetings and suggested that some of this work could be delegated to other Boards. It was also suggested that items which the Board was only required to note be considered in a different way. The Chairman also noted that the Board need to factor in reasonable time for full discussions where agenda items require input from NHS England or other external partners.
- 10.10 The Health and Well-Being Board is also reminded of the Health and Well-Being Strategy objectives that it prioritised in November 2013 that should continue to shape the forward work programme of the Board. For reference, these priority areas are as follows:

Preparing for a healthy life

1. That the Health and Well-Being Board works concertedly with NHS England to address the pre-school immunisations data issues they have identified so that the local area can be assured that immunisation rates are being maintained (as the Strategy requires them to be)
2. That the Health and Well-Being Board provides strategic multi-agency leadership to the two forthcoming transformation programmes in response to legislative changes that affect children and young people- namely the development of a new model for health visiting and school nursing services for 2015-16; and the development of a single, simpler 0-25 assessment process and Education, Health and Care Plans for children with special educational needs and disabilities from 2014.

Well-Being in the community

1. That the Health and Well-Being Board considers what partners collectively should be doing to promote models that limit social isolation, in partnership with Older Adult's Partnership Board and Barnet Older Adults Assembly.

This should involve giving specific focus to the solutions that will most effectively reduce level of excess cold hazards in elderly people's homes.

2. That the Health and Well-Being Board considers the multi-agency leadership role it can play to support residents into employment, be they those who have been affected by welfare reform or those who are furthest from the job market, with a view to help them afford stable accommodation.

How we live

1. That the Health and Well-Being Board commissions the Public Health team to lead the development of a plan to address the worryingly high levels of tuberculosis in the Borough.
2. That the Health and Well-Being Board considers in-depth how it can coordinate activities across partners to tackle increasing and higher risk drinking in the Borough, considering the various local levers it has at its disposal to affect change. Healthwatch Barnet could engage with young people and different ethnic communities to further the development and delivery of key messages and services in this area.

Care when needed

1. That the Health and Well-Being Board continues to drive the development of integrated care proposals ahead of the national deadline of March 2014, that will support Barnet's frail elderly residents and those with long-term conditions to maintain independence in their own homes for as long as possible.
2. That the Health and Well-Being Board provides on-going oversight and endorsement of the work taking place locally to develop self-care initiatives that will help residents maintain their independence (including telecare) and to support the Borough's many carers to maintain their own health and well-being as well as that of the people they care for.

10.11 The Health and Well-Being Board also agreed to prioritise actions to address mental health needs in the Borough, at the November 2013 Board meeting.

11 BACKGROUND PAPERS

11.1 None

Legal – LC
CFO – HC